

CCEEC Volunteer Policy

All volunteers must be at least 16 years of age. Those having physical contact with wild animals, in education or rehabilitation, must be at least 18 years of age, and have a current tetanus vaccination (within the past ten years).

Volunteers must complete and return a registration form.

Volunteers must supply all background clearances in accordance with the Pennsylvania Child Protective Services Law

For those residing within the Commonwealth continuously for at least the past ten years, current (within the last five years) criminal background check and child abuse clearances are required

For those residing within the Commonwealth for less than 10 years, an FBI criminal background check, including fingerprints, is required in addition to the above.

Volunteers must supply at least two references. If volunteers have worked with animals in the past, references from the animal-related facility must be provided. CCEEC staff will check all references, particularly those related to animal work.

Volunteers must have their own transportation. CCEEC staff is unable to provide transportation.

Volunteers must appear neat and clean, and be dressed appropriately as determined by CCEEC, for any interaction with the public. Appropriate shoes as determined by CCEEC, must be worn at all times.

Volunteers, as representatives of CCEEC, are expected to behave appropriately. CCEEC reserves the right to refuse volunteers unwilling to further its mission.

Volunteers in work/learn programs, such as those of Intermediate Units, who come with a Job Coach must be directly supervised by the Job Coach at all times.

Groups of volunteer, such as scouts or school classes will be accepted on a case by case basis. Particular attention will be paid to keeping the student to supervisor ratio low.

Court mandated community service volunteers will accepted on a case by case basis. Disclosure of the nature of the court mandate will be requested, and

CCEEC reserves the right to refuse volunteers based on the nature of the offense.

Volunteers with a known history of any type of violent behavior will be refused.

Those required, for whatever reason, to keep track of volunteer hours are responsible for maintaining their own records.

Unless volunteers can provide written proof of current pre-exposure rabies vaccination, they will not be allowed any direct contact with wild animals described as Rabies Vector Species (RVS) by the Pennsylvania Game Commission. As of this writing, RVS include raccoons, foxes, skunks, groundhogs, bats and coyotes.

Pregnant women will not be allowed direct contact with wild animals undergoing rehabilitation.

By signing, I attest that I have read the complete CCEEC Volunteer Policy, and that I agree to abide by its terms.

Signature

Printed Name

Date

Witness (CCEEC Staff)